



RAJASTHAN RAJYA VIDYUT UTPADAN NIGAM LIMITED

Corporate Identity Number (CIN)-U40102RJ2000SGC016484

Regd. Office: Vidyut Bhawan, Janpath, Jaipur-302005

Ph.No. 0141-2742439; E-mail: rvun_control@rrvun.com;

website:energy.rajasthan.gov.in/rrvun

No.RVUN/CCOA (HQ-II)/Sr.AO/Control/D. 856

Dated 19/2/2025

The Addl./Dy. Chief Engineer (Coal Mining),
The Joint/Dy. Director Personnel (),
The Sr. AO (EA/Cash/TD & H&GP)
The Dy. Director (Personnel),
The Personnel/Assistant Personnel Officer (),
Raj. Rajya Vidyut Utpadan Nigam Ltd.,

Sub.: Preparation of information for Rajasthan Govt. Health Scheme (RGHS) for the F.Y.2025-26.

Ref.: Circular issued by this office vide No.1684 dtd.17/01/2023. (Enclosed)

Kind attention is invited towards above referred Circular, vide which all the Project Accounts Authorities as well as Sr. Accounts Officer (Cash/TD & H&GP), Jaipur were appointed as Nodal Officers for their respective units for timely deposition of RGHS premium at the prescribed rate on the basis of information provided by the P&A wing (salary preparing authority), in respect of the gazetted and non-gazetted employees covered under the scheme (i.e. employees appointed on or after 01/01/2004), whose salary are being disbursed by them.

In continuation to the same, it is to state that ongoing RGHS facility taken for the employees of RVUN for the F.Y.2024-25, is going to expire on dtd.31/03/2025. For continue benefit of the scheme in the upcoming F.Y. i.e.2025-26, it is mandatory to provide details of employees to the SI&PF Department.

It is, therefore, requested to all the salary preparing authorities to provide the complete details of all employees recruited on or after 01/01/2004 of your project/unit in soft copy (Excel Sheet) as well as in hard copy, in the prescribed format to the Nodal Officer of your power station/unit office, upto 20/03/2025 on top priority, considering the following :

- 1. Information of Officers posted at power stations of RVUN shall also be prepared at plant level, irrespective of the fact that their salary is being prepared at H.O. Level. EA section, Jaipur shall prepare the said information only for the officers posted at all Jaipur offices of RVUN.**
2. Information of RVUN employees, who are on deputation within RVUN shall be provided by the concerned unit, where his/her salary is being charged. It shall also be confirmed with the unit, where the employee is actually working that his name is not included in the information of that unit.

Signature valid



Digitally signed by Divya Jain
Designation: Senior Accounts
Officer
Date: 2025.02.19 15:09:52 IST
Reason: Approved

3. Information of RVUN employees, deputed outside RVUN (mentioning Department Name), but not receiving any Medical Facility there. The concerned unit/project authority shall ensure the recovery of lump-sum RGHS premium from the concerned outside department and also intimate to concerned department for monthly recovery from the salary of the employee as per prescribed rate by FD, GoR.
4. Information of employees of Govt. of Rajasthan, who are working in RVUN on deputation, like Doctors, Nurses etc., would not be included in this information. They will get the RGHS facility according to the provisions of RGHS for Govt. of Rajasthan employees.
5. Information of Non-RVUN employees (other than Govt. of Rajasthan employees), who are working in RVUN and availing RGHS Facility, as per terms & conditions of their appointment, is also be included. Monthly subscription shall be recovered from their salary.
6. If any employee faces any problem in making RGHS Card, then information of these employees shall also be included, leaving the RGHS Card column blank, since RGHS also provides the accidental cover to beneficiaries.
7. It must be verified by the salary preparing authorities that all the beneficiaries have registered themselves under "SAB Employees (on or after 01/01/2004)" category under RGHS. If any employee registered himself/herself other than this category and take the treatment under RGHS and consequently penalty/recovery against the same is imposed on him/her by the SI&PF Department, then the incumbent shall be sole responsible for the same. This may also result in the blockage of the RGHS card, until the recoverable amount is deposited by the incumbent.
8. Information of newly joined employees during the F.Y.2025-26 shall be provided in the same format to the Nodal Officer for deposition of RGHS premium, immediately after they join the services in the Nigam.
9. RGHS card No. must be entered correctly in numeric values, without converting the last digits into hundred/thousand.
10. Information of employees who are covered under ESI and likewise other health schemes shall not be included.
11. Certificate shall also be provided by the salary preparing authority to the Nodal Officer that all the employees of unit/office, which are to be covered under RGHS, have been included in the provided information. It should be noted that if any employee is deprived of RGHS facility, due to non inclusion of his/her name in the consolidated RGHS information of the unit/power station, whole responsibility of the same shall be of unit/power station authorities.
12. Information of CISF Personnel, who is an appointee of on or after 01/01/2004 and deployed at RVUN power plants shall also be clubbed with this information.
13. In case of new joining, entire recovery amount of F.Y. against RGHS facility should be ensured by deducting in remaining months of F.Y. Further, in case of resignation, entire premium amount of F.Y. should be ensured to recover from the incumbent in lump-sum.

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14. Option form (enclosed) regarding non-availing the RGHS facility, for those RVUN employees, whose spouse is serving in State Govt./Board/Nigam and availing RGHS facility there, is applicable.
15. Rate of RGHS Premium per employee, to be deposited for the F.Y.2025-26 by the Nodal Officers shall be informed in due course of time.
16. Format for information of Raj. Govt. Health Scheme shall be as follows :

| Format for Information for Raj. Govt. Health Scheme for the F.Y. 2025-26 (Strictly in English Language only) | | | | | | | | | | | | |
|---|--------|--|------------------|-------------------------------------|---------------------|------------------------|------------------|------------------|------------------|--------|-----------|------------|
| Sr. No. | SSO ID | Name of Employee /CISF Personnel (Without any honorifics/ title) | CPF No./CISF No. | RGHS Card No. (only numeric values) | Jan Aadhar Card No. | Unique ID (Raj ERP ID) | DOB (dd-mm-yyyy) | DOJ (dd-mm-yyyy) | DOR (dd-mm-yyyy) | Desig. | Basic Pay | Mobile No. |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| | | | | | | | | | | | | |

Further, monthly recovery shall be made by the concerned salary preparing authority from the salaries as per rates decided by the GoR. At present, following rates are applicable :-

| Sr. No. | Category of Nigam Employees | Subscription per month (Rs.) for the Nigam employee appointed on or after 01-Jan-2004 |
|---------|--|---|
| 1 | 2 | 3 |
| 1 | Employees drawing basic pay in the Pay Matrix upto Rs.18000/- (7 th pay) and Employees drawing basic pay upto Rs.7000/- (6 th pay) | 265.00 |
| 2 | Employees drawing basic pay in the Pay Matrix above Rs.18000/- but upto Rs.33500/-(7 th pay) and Employees drawing basic pay above Rs.7000/- but upto Rs.13000/- (6 th pay) | 440.00 |
| 3 | Employees drawing basic pay in the Pay Matrix above Rs.33500/- but upto Rs.54000/-(7 th pay) and Employees drawing basic pay above Rs.13000/- but upto Rs.21000/- (6 th pay) | 658.00 |
| 4 | Employees drawing basic pay in the Pay Matrix above Rs.54000/-(7 th pay) Employees drawing basic pay above Rs.21000/- (6 th pay) | 875.00 |

It must be ensured by the salary preparing authority that prior to deduct the above monthly recovery; RGHS Premium has been deposited against the concerned employee.

An early action in the matter is highly solicited.

Encl. : As above.

(Divya Jain)
Sr. Accounts Officer (Control)

Copy submitted/forwarded to the following for information and further needful:

- The Chief/Addl. Chief/Dy. Chief Engineer (), RVUN, _____.
- The Chief Controller of Accounts (), RVUN, Jaipur.
- The Chief Personnel Officer, RVUN, Jaipur.
- The Superintending Engineer (), _____.
- The Chief Accounts Officer/Sr. Accounts Officer (), RVUN, _____.
- The Accounts Officer/AAO-I (), RVUN, _____.
- The PA to Director (Finance), RVUN, Jaipur.

Signature valid

Sr. Accounts Officer (Control)
Digitally signed by Divya Jain
Designation: Senior Accounts Officer
Date: 2025.02.19 15:09:52 IST
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Office of the Chief Accounts Officer (Control)

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website:energy.rajasthan.gov.in/rvunl

No.RVUN/CCOA(HQ-II)/CAO(Control)/D./684

Dated 17/11/2023

CIRCULAR

In order to ensure timely payment of RGHS premium to State Insurance & PF Department, Jaipur, every year, the Sr. Accounts Officer (Cash/ TD & H&GP), Jaipur and all the Project Accounts Authorities are hereby appointed as Nodal Officers for their respective accounting units for timely deposition of RGHS premium at the prescribed rates, in respect of the employees covered under the scheme, whose salary are being disbursed by them. The above payment shall be based on the information provided by the concerned salary preparing authorities of the units.

It is, further enjoined upon all the salary preparing and disbursing authorities of RVUN to ensure that RGHS premium in respect of employees (existing & new) covered under the said scheme and working under their jurisdiction is to be paid to State Insurance & PF Department, Jaipur through RGHS Portal/E-GRAS for the next financial year & onwards and necessary deduction against RGHS subscription shall be made from the salary of concerned employees as per prescribed rates accordingly.

This bears the approval of the CMD, RVUN.

(B.K. Agnihotri)

Chief Controller of Accounts (HQ-II)

Copy to the following for information and necessary action :

1. The Director (Finance/Project), RVUN, Jaipur.
2. The Chief Engineer/Addl./Dy. CE (), RVUN, _____.
3. The Chief Controller of Accounts (), RVUN, _____.
4. The Chief Personnel Officer, RVUN, Jaipur.
5. The JD (Corporate Affairs) cum Company Secretary, RVUN, Jaipur.
6. The Chief Accounts Officer (), RVUN, _____.
7. The Superintending Engineer (), RVUN, Jaipur.
8. The Joint Director/DDP(), RVUN, _____.
9. The Sr. AO/AO/AAO-I (), RVUN, _____.
10. The PO/APO (), RVUN, _____.
11. PS to CMD, RVUN, Jaipur.

8282 17/11/2023
(Sita Ram Sharma)

Chief Accounts Officer (Control)

RAJASTHAN RAJYA VIDYUT UTPADAN NIGAM LIMITED

Option form for not opting RGHS

I, _____ (Name), _____
(Designation with office name), hereby declare that I do not wish to avail
medical facilities under RGHS, as my spouse is serving in
State Govt./Board/Nigam employee and is a member of RGHS.

I understand that once above option is exercised; it cannot be
reverted in future.

Encl.: Copy of RGHS Card of spouse.

Signature of the Nigam Employee

Name of the Employee _____

Designation _____

GPF/CPF No. _____

Name of office _____